

**CONSTITUTION OF THE METRO CAMERA CLUB**  
**Adopted May 15, 1978**

**ARTICLE I. NAME**

This organization shall be known as:  
“The Metro Camera Club”

**ARTICLE II. AIMS**

The aims of the Metro Camera Club, a non-profit organization, shall be the enjoyment, mastery, and furtherance of photography through cooperation, effort, and good fellowship.

**ARTICLE III. MEETINGS**

Regular meetings of the Club shall be stipulated by the Executive Board. Special meetings of the Club may be called by the President or the Executive Board.

**ARTICLE IV. MEMBERSHIP**

1. Any person active or interested in the practice of photography may make application for membership.
2. Membership of any person may be suspended, when sufficient reason exists, by action of the Executive Board.
3. Club property must be returned at the time of resignation or suspension of any Club member.
4. Honorary membership may be granted to a person who would not normally be a member of the Club for his/her outstanding and unselfish service to the Club.

**ARTICLE V. OFFICERS**

The following officers shall be elected by the membership: (1) President, (2) Vice-President, (3) Secretary and (4) Treasurer.

**ARTICLE VI. DIRECTORS**

Six (6) Directors shall be elected by the membership to help oversee the Club's activities. These shall be Chairmen of the six standing committees.

**ARTICLE VII. COMMITTEES**

The following standing committees shall be established to conduct Club activities.

- (1) Competition and Statistics, (2) Membership & Publicity, (3) Field Trips, (4) Contact Sheet, (5) Data Processing, (6) Webmaster

**ARTICLE VIII. EXECUTIVE BOARD**

1. The management of the Club shall be directed by the Executive Board, composed of the elected officers (Article V), the elected directors (Article VI), and the Past President ex-officio. The Executive Board shall meet at least once a month to transact the business of the Club.

2. Five (5) members of the Board will constitute a quorum.

3. Any officer, Board member, or committee chairman who, in the opinion of the majority of the Executive Board, is not performing his assigned duties will be asked to resign and will be replaced with an appointee of the President, subject to the approval of the Executive Board.

**ARTICLE IX. AMENDMENTS**

Amendments to the Constitution and/or by-laws may be proposed by a member to the Executive Board, and if approved, become a part of the Constitution or by-laws if approved by a majority at a regular

business meeting, after being announced at a prior regular meeting and published in the Club newsletter.

## **BY-LAWS OF METRO CAMERA CLUB**

Adopted May 15, 1978

Revised November 10, 1986

### **ARTICLE I.**

### **FINANCE**

1. The following types of membership will be available.

1.1 Individual memberships - one person pay annual dues indicated at front of book.

1.2 Family membership - is defined as all family members residing in the same household, and will include children through the age of 18. Family membership as indicated at front of book. Children age 18 and under shall be accorded all privileges except voting.

1.3 Student membership - available to all full time students at accredited high schools, colleges, and universities. The student must show a current student identification card. Dues are indicated at front of book and shall be accorded all privileges except voting.

2. After July 1, new members shall be assessed one-half the annual dues for their respective membership types. Dues paid during the last three months of the year, in the full amount for any of the membership types, shall be counted as payment in full of the annual dues

for the following year.

3. The fiscal year of the Club shall be from January 1 to December 31.

## **ARTICLE II. ELECTIONS**

1. Election of Club officers shall be held annually. The President in September shall appoint a Nominating Committee composed of three members not on the Executive Board. Any member of the Executive Board shall not attend the Committee meetings. The Committee shall prepare a full slate of officers and directors and obtain the agreement of the nominees to serve if elected. The Chairman shall present the slate at the first meeting in October.
2. Elections will be held the first meeting in November.
3. No officer can be elected to the same post for more than two consecutive terms.
4. The President, subject to the approval of the Executive Board, shall fill vacancies in Club offices. Vacancy of the President's office shall be filled by the advancement of the vice-president.
5. Newly elected officers shall assume their duties at the beginning of the Club's fiscal year.

## **ARTICLE III. DUTIES OF THE OFFICERS**

1. Duties of the President shall be: to preside at all Club meetings and Executive Board meetings; to appoint all non-elected

**Committee Chairmen; to act as Club spokesman; to sign all written contracts or obligations of the club when properly authorized by the Executive Board; to supervise generally and keep in touch with Club activities.**

**2. Duties of the vice-president shall be: to assume duties of the President in his absence; to act as a member of the Executive Board; and to act as Program Chairman.**

**3. Duties of the Secretary shall be: to keep records of the minutes of all meetings and events; to conduct correspondence of the Club; and to act as a member of the Executive Board.**

**4. Duties of the Treasurer shall be: to maintain accurate custody of Club funds; to discharge Club expenses; to maintain paid up membership records; to prepare an annual budget; and to act as a member of the Executive Board. The chair shall prepare an annual written financial report to present to the membership.**

#### **ARTICLE IV. DUTIES OF COMMITTEES**

**The activities of Club Committees shall be determined by the Executive Board. The activities decided upon shall thereafter be carried out by the committee chairman and members appointed by the chairmen to the respective committees.**

#### **ARTICLE V. QUORUM**

**A quorum of the membership for the purpose of conducting business shall consist of at least one-third of the membership.**

## **CAMERON AWARD REQUIREMENTS**

The Charles Cameron Award has been created by the Metro Camera Club to honor the memory of one of our most distinguished members, Dr Charles Cameron who was an outstanding member of our club from 1988 to his death in 1998.

### **ELIGIBILITY**

A member of the Metro Camera Club in good standing for a minimum of five years may receive this award.

### **NOMINATIONS**

A member in good standing may present one nomination for consideration of the award in writing to the past President Ex Officio. The time to submit the nomination will be announced at a regular club meeting prior to the presentation of the award at the club Christmas party.

### **PURPOSE**

The award will be presented to a club member whose activities demonstrate unselfish and outstanding work, which promotes the activities and goals of the Metro Camera Club. The award may be given only once to a member.

### **SELECTION**

The award recipient will be selected by the club's executive board in executive session. Their choice will be final. The award need not be made when in the judgment of a majority of the executive board that there is not a deserving nominee. Presentation of the award may be made posthumously.

**2011**

**OFFICERS DIRECTORS & COMMITTEES**

**President Bill Webster  
Vice-President Charles Emmerling  
Secretary Don Risi  
Treasurer John Bowman  
Membership Carl Shortt, III and  
Robert Thompson  
Competition Lynn Nunn  
Webmaster Jack DeLisle  
Contact Sheet Georgia Burrows  
Field Trips Tommy Evans  
Statistics Janet Steyer  
Yearbook Jack DeLisle  
Critique Master Joe Wilson**

**For pictures of these dedicated members see  
our Web Page at:**

**[www.metrocameraclub.org/board.html](http://www.metrocameraclub.org/board.html)**

## SCHEDULE OF EVENTS – 2011

JAN. 10 JAN. 24	CARL SHORT, III -LIGHTROOM COMPETITION, PDI (DIGITAL)
FEB. 14 FEB. 19 FEB. 28	JANET STEYER, JOE WILSON, DON RISI PORTRAIT WORKSHOP - CARY GARRISON COMPETITION, PRINTS & SLIDES
MAR. 14 MAR. 28	LONDELL MCKINNEY-EQUINE & WESTERN COMPETITION, PDI (DIGITAL)
APR. 11 APR. 25	DAVID McNEESE – COMMERCIAL PHOTOS COMPETITION, PRINTS & SLIDES
MAY 9 MAY 23	THOMAS SHAHAN – INSECT PHOTOS COMPETITION, PDI (DIGITAL)
JUNE 13 JUNE 27	DIGITAL TREASURE HUNT RESULTS COMPETITION, PRINTS & SLIDES
JULY 11 JULY 25	BETH JANSEN – CHILDREN’S PORTRAITS COMPETITION, PDI (DIGITAL)
AUG. 8 AUG. 23	SHOW & TELL – VARIOUS MEMBERS COMPETITION, PRINTS & SLIDES
SEPT. 12 SEPT. 26	ICE CREAM SOCIAL/TREASURE HUNT COMPETITION, PDI (DIGITAL)
OCT. 10 OCT. 25	GLEN PHILMORE COMPETITION, PRINTS & SLIDES
NOV. 14 NOV. 28	COMPETITION, PDI (DIGITAL) DR. GLEN COPE – Western US Landscapes
DEC. 13	CHRISTMAS PARTY & AWARDS DINNER

## **DUTIES OF STANDING COMMITTEES**

### **COMPETITION CHAIR**

It shall be the duty of the Competition Chair to be in charge of all competition pertaining to this Club. The chair shall organize all photographic competition on competition night, assign judges as necessary, and conduct this part of the meeting. The chair shall assign alternates or assistants as necessary. The chair will verify each member's correct class as entries are presented to him. The chair will present a list of all winners in competition to the Contact Sheet chair on a monthly basis for publication in the Contact Sheet. The chair will deliver to the Data Processing person the entry slips for the monthly competition no later than the end of the meeting night the competition was held. The chair will notify each member that has less than the allowed 12 entries in ample time for the member to achieve that minimum number to be considered for the annual awards competition.

### **COMPETITION STATISTICS CHAIR**

Shall; maintain historical data on each members class, accumulated competition points, year to date number of entries and average score in each category; calculate the winners of the club annual competition, calculate member promotions to higher class; present these results in tabulated form to the competition chair and the Contact Sheet chair in time for the awards to be purchased and presented to the winners at the Metro club Christmas award dinner.

## **MEMBERSHIP AND PUBLICITY CHAIR**

It shall be the duty of the Membership and Publicity Chair to stimulate interest and enthusiasm among members for any membership and publicity drives the chair may organize. The chair with executive board approval shall have the authority to place publicity ads in appropriate newspapers regarding Club meetings, field trips, etc. It shall be up to this Chair to insure continued growth in our Club. The chair shall greet and introduce guests, provide them name tags, and have them sign the guest book. The chair shall be responsible for signing new members, giving each a Yearbook, present the new member with a membership form which when completed will be given to the club Treasurer along with the new members dues. The chair shall give new member information to the President, Secretary, Treasurer and Contact Sheet Editor.

## **FIELD TRIP CHAIR**

It shall be the duty of the Field Trip Chair to work with Club members in setting up field trip schedules and locations. The chair is responsible for organization and arrangements for these trips. The club usually has three to five field trips a year.

## **CONTACT SHEET CHAIR**

It shall be the duty of the "Contact Sheet" Editor to inform all members of events concerning the Club by way of a monthly newsletter. The format of this newsletter shall be decided upon by the "Contact Sheet" Chair. Copies will be e-mailed to each member who has an email address. Those members without an email address will receive a copy by mail. Visitors should receive one courtesy copy after attending a meeting.

## **METRO CAMERA CLUB COMPETITION RULES**

All members are encouraged to enter competition. Competition is important to all members because it:

- (a) promotes individual participation in Club functions,
- (b) gives recognition to the work of each member,
- (c) accumulates points for Annual Awards, and
- (d) contributes to improving photographic skills of all members.
- (e) Enhances the reputation of the Club.

## **ENTRIES**

1. Members may enter no more than FIVE (5) entries in PDI and FOUR (4) in PRINT and SLIDE categories in any monthly competition for a total of twenty (20) per year. Entries in excess of 20 in any category will receive no credit in club competition, but may be entered in subsequent competition.
2. Categories are: (1) Black & White Print, (2) Color Print, (3) Color Slide and (4) PDI Black & White (5) PDI Color
3. Prints are to measure no smaller than 8" X 10" and no larger than 16"x 20", and must be on a MOUNT no smaller than 8"x10" and no larger than 20"x24". The print entry must be accompanied with two properly completed entry slips, one of which will be attached to the back of the print near the top to form a pocket and the second entry slip placed inside the

- pocket.
4. Slide mounts are to measure 2"x 2" and must be properly marked as follows; place a dot in the lower left-hand corner of the mount as the slide is correctly viewed. Then turn the slide upside down. (The dot is now in the top right corner of the mount.). Print the title to the left of the dot. Print your class (A, AA OR AAA) and the date right side of the mount and your name at the bottom. Only one properly completed entry slip is required for slides.
  5. All entries are to be properly marked and submitted, with Entry Slip(s) (shown on page 23) to the Competition Committee no later than 7:15 pm on competition night.

**METRO CAMERA CLUB COMPETITION**

SLIDE       CLASS

B & W PRINT       A     AA     AAA

COLOR PRINT       SCORE       PICTURE NO.

PLEASE PRINT

TITLE OF PICTURE

SHUTTERBUG CHARLES

LAST NAME      YOUR NAME      FIRST

2/14/2011

ENTRY DATE      FINAL BLANK

6. A particular image may be entered only once in Club competition. A print made from a slide cannot be entered into competition if the slide is, or has been entered into competition. Conversely, if the print has been entered into competition, then the slide or digital image from which it was made may not be entered.
7. The Executive Board will make final determination of eligibility of an entry.
8. All entries are assigned an entry number and this number and title are recorded for reference in Club records.
9. Entries are identified to judges and spectators by their entry number and/or title only. The entrant's name shall not appear visibly to the judges.
10. A member must be in attendance at the meeting to place entries in competition.
11. Captions or titles must not appear within the photo or on the mount,
12. All entries in Black & White Print, Color Print and Color Slide competitions ***MUST*** be pre-entered by using the on-line form on the COMPETITION page of the Metro Camera Club website, at: [http://www.metrocameraclub.org/pre\\_entry.html](http://www.metrocameraclub.org/pre_entry.html). If a member does not have access to the internet, pre-entry information may be given to the assigned pre-entry coordinator or Competition Chairman by telephone or other means. All pre-entry data ***MUST*** be submitted by 12:00PM (midnight) of the Friday preceding the competition. Entries must be entered in the appropriate categories (Black & White Print, Color Print and Color Slide) in the following format;

CLASS,TITLE,LAST NAME,FIRST NAME

For example:

A,MY FAVORITE PICTURE,LASTNAME,FIRSTNAME

NOTE: ALL DATA FIELDS **MUST** BE IN **UPPER CASE** AND SEPARATED BY **COMMAS!**

**DO NOT PLACE SPACES AFTER THE COMMAS!**

## **ELIGIBILITY**

Determination of the eligibility of an image to be entered in the Club's competition is the sole responsibility of the Competition committee. In the event the committee determines and rules that an image is not eligible or suitable for consideration in competition, the club member submitting the entry shall be notified immediately and the image removed from competition at that time. The club member may seek relief from the ruling by submitting an appeal in writing to the Club President. The Club President shall take the appeal before the executive board at their next meeting for consideration. The club member may attend the meeting to present views on the image. A simple majority of the executive board members present and voting will be sufficient to render a decision on the image. The decision of the executive board is final.

### Digital Images

"Digital Image" is defined as an image taken with a digital camera or converted to digital format by scanners or other means. Pictures produced from digital images by inkjet and laser printers, by image recorders or otherwise derived from a digital image shall be considered a digital image. Digital images may be entered as Color Prints, Monochrome Prints or Color Slides.

#### Digital Image Adjustments

Members are encouraged to create their photographs in camera through careful composition and exposure control, and to minimize software enhancement. Elements may not be added to a photograph; however, minor deletions are permitted such as removing a piece of trash, hot pixels or dust spots. Correction of keystone and merged images such as panoramas, double exposures, and HDRs (High Dynamic Range) are permitted. Adjustments in saturation, contrast, sharpening, color balance, cropping, dodging, burning, toning, etc. are permitted at the discretion of the photographer. Toned B&W photographs will compete in the B&W category; photographs containing one or more color elements will compete in the color category. Members are reminded that paying close attention to composition and exposure minimizes the degree of post-processing needed to express their artistic vision.

#### PDI Image Preparation

##### 1. Dimensions:

Images may be submitted in any size. The PDI competition coordinator will re-size all images to 768 pixels on the longer dimension.

**2. Color Space:**

Images should be saved with the sRGB color space for best projection on the club’s digital projector.

**3. File Type:**

All images should be saved as JPEG images, which is the file extension “.jpg”.

**NOTE: NO OTHER FILE TYPES WILL BE ACCEPTED!**

**4. File Naming:**

File naming will be important to get your file in the proper competition and category.

**NOTE: ALL DATA FIELDS MUST BE IN UPPER CASE AND SEPARATED BY COMMAS!**

**DO NOT PLACE SPACES AFTER THE COMMAS!**

Below is the format for file naming:

BW/COLOR,CLASS,IMAGE TITLE,LASTNAME,FIRST NAME.jpg

For a COLOR image in class “A” it would be:

C,A,MY GREAT PICTURE,LAST NAME,FIRST NAME.JPG

For a BLACK & WHITE image in class “A” it would be:

B,A,MY FAVORITE IMAGE,LAST NAME,FIRST NAME.JPG

**5. Submission:**

Images to be submitted via email by midnight of the Friday before a Monday competition to:

***digitalcomp@metrocameraclub.org***

**No more than five images per PDI category may be submitted**

**CLASS** – Members compete with others of similar class point system:

based on a

<u>Points</u>	<u>Class</u>
000-100	A
101-300	AA
301-UP	AAA

All new competitors start in Class A. These class levels apply to black and white prints,

color prints, color slides and PDI separately. A member may be class AA in slides, and class A in prints, etc.

Competition in each category (black and white prints, color prints, color slides and PDI) will be judged and scored without regard to the skill of entrant. Winners, however, will be recognized in each class and category. Members remain in the class (determined by their point standing at the start of the year) for the entire year.

The accumulated points earned during the year make them eligible for promotion at the START of the next year (not when their points reach a value that would put them in the next class).

Should a member leave the club and return to active membership at a later date, the member may return to the class in each category that they had when they left the club.

They will resume their point standings from the value they attained when they left. The competition chairperson will help determine what those values were from their records.

## SCORING

Three judges score each entry on the basis of overall effect while giving consideration to: (A) *interest* (B) *composition and artistic aspects* (C) *photographic techniques*. Each judge may rate the entry from 1 to 5 points. An entry could have a score as low as 3 or as high as 15 points when the three judges' scores are combined. Judges' scores are totaled and announced by a member of the Competition committee.

## JUDGING

Judging and scoring of competition entries is an integral part of the Club program. Judging prints and slides is in itself a learning experience and is the responsibility of every member.

### **No judges – no competition.**

The competition chair will choose judges from the members present. Judges may not judge their own work or that of a family member. Judges who have prior knowledge of another member's entry should be impartial in fairness to other competitors.

## Judging Criteria

Photographs shall be judged based on the criteria listed below. Judges must have a thorough understanding of these judging principals and be able to apply them within the very limited time available to view each photograph. When deciding a score, judges must

avoid increasing or decreasing the score merely because the do or do not personally care for the subject of the photograph.

- A. **SUBJECT.** Is the subject of the photograph apparent or is it lost in a sea of background? Is your eye drawn to the subject or are you asking "why was this picture taken?" The photo is lacking if the subject has to be explained.
  
- B. **FOCUS.** Is the photograph appropriately focused? Sometimes an out of focus shot is what the photographer is trying to do (such as showing movement or blurring all but the main subject), but generally the main subject should be in focus even if the surrounding area is not. Does the selected depth of field work well for the image. Would it look better with a narrower or wider depth of field?
  
- C. **COMPOSITION.** Is there an appropriate feeling of balance in the photograph? Is the picture too heavy on one side or the other? Are there extraneous areas or "clutter" in the photo that are not adding to the overall effect? Is it free from merging lines and distracting light? Does your eye move easily around the image from subject to secondary subjects in a visual path or are there elements that cause your eye to make abrupt stops? Would following the "Rule of Thirds" improve it?
  
- D. **IMPACT.** Does the photo have freshness, spontaneity and originality? Are there interesting elements, such as perspective, dramatic angles, leading lines, colors, textures, shapes, light, etc? Does the shot stand out from the ordinary?
  
- E. **LIGHTING.** Lighting is perhaps the most important element in a photograph. Has the direction and the quality of the light helped or hindered? Is the exposure correct or are there over exposed highlights or areas so dark you can't make out details that should be visible?
  
- F. **MOOD.** Are there identifiable elements in the photograph that set a mood? What mood does the photograph evoke? How does the shot makes you feel? Considering the photograph on both a technical and emotional level is valid.

## **CLUB AWARDS**

- A. **ANNUAL AWARDS** – Members compete for annual awards in the class in which they began the year. To be eligible for annual awards, a member must have entered into competition during the competition year a minimum of 12 Slides, or 12 Black & White Prints, or 12 Color Prints. The competition year is January through November. Annual awards will be determined by an average of the highest 12 scores of the member’s 12 Slides, and/or 12 Black & White Prints, and/or 12 Color Prints and/or 12 PDI Images. The awards will be plaques for the first, second and third highest scores with provisions for ties in any of the classes.

B. **JACK VAUGHN MEMORIAL AWARD**

A special competition may be held to select the “Slide of the Year”, “Color Print of the Year”, and “Black and White Print of the Year”. Entries must have been entered in competition within the current year and submitted without change, enhancement, reprinting, or remitting. The original title used in competition must be maintained. The Executive Board will determine any other criteria for this competition, and details announced in the Contact Sheet. Up to **THREE** (3) entries per category may be submitted.

C. **CHARLES CAMERON MEMORIAL AWARD**

The award will be presented to a club member whose activities demonstrate unselfish and outstanding work, which promotes the activities and goals of the Metro Camera Club. The award may be given only once to a member.